



MASTER PLAN PROPOSAL

This fee proposal provides an understanding of the costs associated with the facilities and grounds portion of a school's strategic plan.

A Master Plan Proposal includes:

1. Develop a Vision for the school
2. Define all physical inadequacies & needs of the campus building(s)
3. Inventory of existing educational, administrative & general spaces
4. Determine desired educational program
5. Calculate the space requirements for the desired educational program
6. Use the Vision for the school as the target goal
7. Brainstorm solutions
8. Develop cost-effective, step-by-step options that fulfill the vision
9. Create visuals of the selected master plan (renderings, videos, etc) that generate excitement for a capital campaign
10. Prepare financial analysis to determine the income level required for the school to complete the Master Plan

If you wish to receive a Master Plan Fee Proposal, please complete the questions on the following page.

The questionnaire can be emailed to shabeeb@habeebarch.com or faxed to 781-871-9805, attention Steven Habeeb.

